FIRST AVENUE ELEMENTARY

MAMMOTH-SAN MANUEL UNIFIED SCHOOLS
Post Office Box 406
San Manuel, Arizona 85631
(520) 385-2337
FAX (520) 385-2621

SUPERINTENDENT Mr. John Ryan

my doc/Forms/Student Record Request.doc

BOARD OF EDUCATION

Mark Phelps, President Malinda LeGrand Terry Newman Fred Roybal Lynn Zeiler

Revised 09/2009

SCHOOL RECORDS REQUEST

, Date	of Birth:
is currently in the Mammoth-San Manuel School Dis	trict in Grade
Please send transcripts of past work and other school	ol records pertaining to this student to:
Katie Mo First Avenue Elem BOX 40 San Manuel, A PHONE: 520-385-4 FAX: 520-38	entary School 06 AZ 85631 4341 ext.3100
Psychologist reports should be sent to:	
Frances Fr Mammoth San Manuel Unified Box 40 San Manuel, Ari	1 Schools, District Office 6
I, relative of, he medical, psychological and academic information in released to the Mammoth-San Manuel School Distri	
Parent or Guardian/Official School Employee	Date
Name / Address of previous school attended	Fax # / Date Faxed

STUDENT REGISTRATION FORM

DATE STUDENT ENROLLED: This part for school personnel o	DATE INPUT IN COM	PUTER:	ENTRY CODE:
	formation for your child, for things s	uch as scholarships,	yearbook, pictures,
STUDENT DATA			
Student Name:	<u>, 1986 - 1986 - 1986 - 1986 - 1986 - 1986 - 1986 - 1986 - 1986 - 1986 - 1986 - 1986 - 1986 - 1986 - 1986 - 19</u>	,	
Last Last	First Country of Pirth:	M. I.	
Date of Birtin.	Country of Birth:	Only if U.S.A	
Grade Level: Gradua	ation Year:		
Last Name goes by:			
Tribal Name:			
Gender:	A H A	Asian African - American Hispanic American Indian Vhite	
Birth Certificate, Immunizations	, Transcripts,Withdrawal form	AIMS Test Scores_	
Fathers Name			
Fathers Name: Last	First	M.I.	
Fathers employer:	Fathers day phor	ne:	
Fathers home phone:	Fathers cell pho	ne:	
Mothers Name:			
Last	First	M.I.	
	Mothers day		
Mothers home phone:	Mothers cell	I phone:	
Home Language:	E-mail addres	ss:	
MUST FILL THIS: Guardians	ship:		
Physical Address:			
Mailing Address:			
Name of last school attended:	c	Dity:	State:
Are you currently facing or under an	y disciplinary action from any other sch	nool? Yes_ No	
Ending date of disciplinary action			
Administrative approval:			Date:
Administrative approvat.	Principal or Assistant Principal		Date

OVER >>>>>>> Please fill back side information

Yes: No:			
What special services has your chi	ild received? Spe	ecial Education/Handicapped	
Gifted Remedial read	ing or math	Speech/Language	Other
(specify):			
		in the home regardless of t	
2. What is the languag	je most often sp	oken by the student?	
3. What is the languag	ge that the stude	nt first acquired?	
Emergency contact/medical Contactos en caso de emergenc			
Contact #1			Polationship
Contact #1 Last		First	, relationantp
Phone:	C	cell:	
Contact #2			, Relationship
Last		First	
Phone:	Cell:		
Contact #3 Last		First	, Relationship
hone:	C	ell:	
Poctor:	Pho	ne :	
Dentist:	Pho	one	
Special Medical Considerations:			
llergies:			
		College Windles	
understand that it is the Parent/Gua	rdian's responsibi	ility to update the school if an	y information changes
Marie Carlotte			ALLEY WATER
arent /Guardian Signature:		《西西斯里斯斯斯》	Date:



Mammoth - San Manuel Public Schools Developmental & Health History Form (Last modified 10/2005)

Today's Date:	List all people living in the st	udent's l	nome:	
Student Information	Name	Age	Relationship	
Student's Name				
Date of Birth:Age:				
Sex: []Male []Female				
Race / Ethnicity:			w	
School:Grade:	Educational History			
Teacher:	Educational History			
Mailing Address:	List all schools your child has School		ed: Grades/Year	
* *				
Physical Address				
Home Phone:				
Emergency Phone:	Has your child ever been reta	ained?		
Parent Information	[]Yes []No If yes, what gr	ade?		
Mother's Name:	Has he or she ever been test Education?			
Occupation:	[]Yes []No If yes, what gr			
Education:	Is your child currently in a Sp Program?		ucation	
Father's Name:	[]Yes []No If yes, what dis			
Occupation:	[]Preschool Developmental [[]Mental Retardation or Multi	ple Disab		
Education:	[]Learning Disabled in Readi[]Deaf or Hard of Hearing	<u></u>	ng, or Math	
Parent's Marital Status:	[]Blind or Visually Impaired[]Orthopedic Impairment			
[]Single []Married	[]Other Health Impairment []Emotionally Disabled	*		
[]Widowed* []Separated* []Divorced*	[]Speech language Impaired[]Other	*		
*If widowed, separated, or divorced, how old was your child when this took place?	When does your child do his/	her hom	ework?	
Child is currently living with (check all that apply)?	[]Never or Rarely[]Right after school			
[] Mother [] Father	[]Right after dinner []Right before school			
[] Stepmother [] Stepfather [] Grandfather [] Foster Parent [] Other	Do you check your child's hor	mework	for accuracy?	

Pregnancy & Complications	How long were you in active labor?	
Did you experience an accident, injury, or disease while pregnant. []Yes []No	What type of delivery? []Natural []C-Section []Forceps	
8	Did your child experience the following:	
· · · · · · · · · · · · · · · · · · ·	[]Yes []No Fetal Distress	
Headaches? []Yes []No	[]Yes []No Oxygen Deficiency []Yes []No Yellow Jaundice	
High Blood Pressure? []Yes []No	Treatment?	
Blurred Vision? []Yes []No	Did your child go home with you from the hospital?	
Did you experience other complications?	[]Yes[]No	
Explain:		
Did you take prenatal vitamins? []Yes []No	Did you breast feed? []Yes []No	
Did you take medications? []Yes []No	Any feeding problems? []Yes []No	
Explain:	Explain:	
Did you receive regular prenatal medical care? []Yes []No Did you use illegal drugs? []Yes []No Explain: How much alcohol did you drink per MONTH?	Early Childhood Development At what age did your child sit up without assistance? []Before 5 months []5 to 7 months []7 to 9 months []Does not sit up without assistance	
[]None []1 glass []2 glasses []3 glasses []4 glasses []5 glasses or more How many cigarettes did you smoke per DAY?	At what age did your child crawl? []Before 6 months []6 to 8 months []After 8 months []Cannot crawl	
[]None []Less than ½ pack []½ to 1 pack []More than 1 pack	At what age did your child stand without assistance? []Before 9 months []9 to 11 months []After 11 months	
How long was the pregnancy?	[]Does not stand without assistance	
[] Less than 28 weeks [] 29 to 32 weeks [] 33 to 36 weeks	At what age did your child walk? []Before 10 months []10 to 14 months []After 14 months []Cannot walk	
[] Less than 2 lb. ELBW [] 2 lb 3 ½ lb. VLBW [] 3 ½ lb 5 ½ lb. LBW [] 5 ½ lb 9 lb. NBW [] More than 9 lb. HBW	At what age did you potty train your child? []Under 18 months []18 to 24 months []24 to 36 months []After 36 months []Not yet potty trained	

Speech & Language Development	Does your child have problems with speech?
How old was your child when he/she said his/her first words? (other than mama or dada) What word?	
	What language do mother & father speak most to the student?
How old was your child when he/she began to string 2	MotherFather
or more words together? [] Under 18 months [] 18 to 24 months [] 24 to 36 months [] Has not done this yet	What language does your child speak best?
Did your child keep adding on new words once he/she started to speak? []Yes []No	What language do you speak most to your spouse?
Did your child get one or two word phrases then go a long time before adding any new words?	Medical Information
[]Yes []No	Does your child have any hearing problems? []Yes []No
Did your child's speech development ever seem to stop for a period? []Yes []No	Has your child ever had an ear infection? []Yes []No
Has your child ever spoken better than he/she does now? []Yes []No	How many ear infections since birth? []1or 2 []3 or 4 []5 or 6 []7 or more
Does your child tell a simple story? []Yes []No	Have tubes been placed in your child's ears? []Yes []No
Does your child recite nursery rhymes/songs? []Yes []No	Does your child have any vision problems? []Yes []No
Does your child hesitate or stutter? []Yes []No	Does your child have any on going health problems?
Does your child follow simple commands? []Yes []No	
Does your child follow two-step commands? []Yes []No	Has he/she ever been hospitalized? []Yes []No
Does your child talk? []Frequently []Occasionally []Rarely Ever	Please, list any hospitalizations and child's age.
How well do you understand your child? []Often []Half of the Time [] Rarely Ever	
How well do other family members understand your child?	Please, list any medication your child is currently taking.
[]Often []Half of the Time [] Rarely Ever	
How well do strangers understand your child? []Often []Half of the Time [] Rarely Ever	

Has your child ever had any of the following	ng:	What concerns you the mos	t about y	our chil	d?
Condition:	What Age?				
 [] Asthma [] Allergy, Hives, Hay fever [] Attention Deficit Hyperactivity Disorder [] Bowel Problems [] Broken Bones / Injuries [] Child Abuse [] Chicken Pox [] Cancer [] Convulsions / Epilepsy [] Dizziness / Fainting [] Diabetes [] Encephalitis / Meningitis [] Encopresis / Enuresis [] Fever Related Seizures [] High Fever (105° or higher) [] Head Injury [] Heart Problems 		How do you choose to discip he/she misbehaves (Check at a light li	all that ap [] So [] Sp [] Gi [] Of	oply)? cold or Le cank or s ive extra ther	ecture swat chores
[] Infectious Diseases [] Lice [] Lead Poisoning		child? Area of Concern	Not a	Little	Big
 [] Menstrual Cramping [] Nose Bleeds [] Obesity [] Peri-ventricular Leukomalacia [] Psychological Disorders [] Severe Headaches [] Stomach Aches [] Strep Throat [] Toothaches [] Whensian Court 		Fidgets way too much Interrupts others Doesn't finish chores / work Forgetful Poor concentration Easily distracted Doesn't follow directions Very slow at learning new thir	Problem	[] [] [] [] [] [] []	Problem
[] Whooping Cough [] Other Are there any limits or restrictions that affechild's ability to participate in Physical Eduor other activities? Please describe:		Doesn't like changes to routin Cries easily Does not like to be touched Shy or fearful Sad and depressed Wants to be left alone			
Behavioral Information What are your child's personal strengths?		Angry and resentful Argues with adults Tells lies Uses foul language Gets into fights Negative attitude Plays with fire Is cruel to animals Is in trouble with the law			
- vinat are your crime's personal strengths?		Uses illegal drugs Uses alcohol	[]	[]	[]
		Struggles in Reading Struggles in Mathematics Struggles in Writing Struggles in Spelling Will not do homework	[] [] [] []	[]	[]



Department of Education Office of English Language Acquisition Services

Primary Home Language Other Than English (PHLOTE) Home Language Survey

(Effective April 4, 2011)

These questions are in compliance with Arizona Administrative Code, R7-2-306(B)(1), (2)(a-c).

Responses to these statements will be used to determine whether the student will be assessed for English Language Proficiency.

1. V	What is the primary language used in the hor	ne regardless of the la	nguage spoken
b	by the student?		,
2. ¥	What is the language most often spoken by th	ne student?	
3. W	What is the language that the student first ac	quired?	
			A.* .
Student N	Name	Student ID	
Date of B	Birth	SAIS.ID	
	Guardian Signature	Date	
	or Charter		
School _	3-34		
	vide a copy of the Home Language Survey to the ELL C		site.

1535 West Jefferson Street, Phoenix, Arizona 85007 · 602-542-0753 · www.azed.gov/oelas

In SAIS, please indicate the student's home or primary language.

RACE and ETHNICITY DATA COLLECTION FORM

In accordance with Federal guidelines, a two-part question must be used to collect data about student race and ethnicity. The first part of the question is on ethnicity and the second is on race. The race question can have multiple values.

Student Name:	Grade Level:
Parent/Guardian Si	gnature:
	vo-Part Question: Please answer BOTH questions. testions is important. The ethnicity question must be asked first, and both questions
Part 1: Ethnicity	Is this student (or is the respondent) Hispanic or Latino? (Choose only one)
. \Box	No, not Hispanic or Latino
	Yes, Hispanic or Latino (A person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.)
Part 2: Race	What is the student's (or respondent's) race? (Regardless of how respondent answered the first question, choose one or more.)
	American Indian or Alaska Native (A person having origins in any of the original tribal peoples of North and South America, including Central America, and who maintains affiliation or community attachment.)
,	Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)
	Black or African American (A person having origins in any of the black racial groups of Africa.)
	Native Hawaiian or Other Pacific Islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)
	White (A person having origins in any of the original peoples of Europe, the Middle East or North Africa.)

Mammoth-San Manuel Unified School District Residency Questionnaire

Student's Name: School:
This questionnaire is intended to address the legal requirements under the McKinney- Vento Act. Your answers will help the Homeless Student Liaison administrator determine the necessary residency documents for enrollment of this student.
Question 1. What are the student's current nighttime living conditions? (Check or
Section A. []The student lives in a shelter for the homeless or an emergency shelter. []The student lives in a motel, campsite, or other temporary situation. []The student lives on the street, in an abandoned building, a car, or a shed. []The student lives with friends or extended family due to economic hardship or because the family has lost its home. (Is doubled up with another family)
If you have checked any of the above boxes in Section A. then continue directly on to complete Question 2 of this form.
Section B. []The choices in Section A do not apply to this student.
If you checked the box in Section B. then you do not need to answer question 2. Please finish by signing and dating the form.
Question 2. The student lives with:
 []one parent only []both parents []one parent and another adult []a relative, a friend, or other adults []alone without any adults []an adult that is not the student's parent or legal guardian []Other
Parent or Guardian's Signature:
Address and Phone number or best alternative way to get a hold of you:

If the person completing this form has checked any of the boxes in Section A. then a copy of this form needs to be sent to the Homeless Student Liaison at the District Office for further consideration and action if necessary. The original document is to be placed into the student's file.



Arizona Department of Education Arizona Residency Documentation Form

Student	School
School District or Charter Holder	
Parent/Legal Guardian	
As the Parent/Legal Guardian of the Student, I a submit in support of this attestation a copy of residential address or physical description of the pro-	attest that I am a resident of the State of Arizona and the following document that displays my name and roperty where the student resides:
Valid U.S. passport Real estate deed or mortgage documents Property tax bill Residential lease or rental agreement Water, electric, gas, cable, or phone bill Bank or credit card statement W-2 wage statement Payroll stub Certificate of tribal enrollment or other ide contains an Arizona address. Documentation from a state, tribal or fede Veteran's Administration, Arizona Depart I am currently unable to provide any of the	e foregoing documents. Therefore, I have provided an an Arizona resident who attests that I have established
Signature of Parent/Legal Guardian	Date

Mammoth-San Manuel School District Student/Parent Electronic and Computer Resource Agreement

<u>Please read this document carefully</u>. When signed by you and your parent or guardian, it becomes an agreement between you and the District and you will abide by the conditions established herein. To district is committed to providing an environment that encourages the use of computers and electinformation.

These policies apply to:

- 1. Users of electronic information resources and computer equipment located at FAES/MESS.
- 2. Computer systems include, but are not limited to, computers, printers, networks, routers, and related equipment as well as data files and programs managed and maintained by the district, which reside on electronic media

Purpose:

 The use of electronic equipment, software, and electronic information resources (Internet and e-mail) must be in support of the educational, research, and education goals and objectives of the Mammoth-San Manuel School District.

Laws:

Recognize that the District is subject to federal, state, local law, and board policies regarding the use of electronic devices, software, and copyrights.

Concerning electronic information (Internet Use):

- Students agree not to access, submit, publish, mail, print, view, or download pornographic, inappropriate, defamatory, abusive, obscene, profane, sexually oriented, harassing, racially offensive, or illegal materials.
- 2. Students will not reveal students home addresses, personal information, and/or phone numbers for themselves or others.
- 3. Many services and products are available for a fee and students are responsible for any expenses they incur.
- 4. Students may only post information that reflects the standards, policies, and rules of the district and FAES/MESS.
- 5. E-Mail:
 - Students cannot establish an e-mail account without teacher supervision and permission.
 - E-mail is not private and is the property of the district.
- 6. Students will not access any chat room without the permission & supervision of the instructor and only for educational purposes.
- 7. Students pictures (digital or stills) will be used for computer instruction purposes only with a signed release form. The district will exercise reasonable precautions to prevent the misuse of digital student images.

General Computer User Guidelines: (Board Policy)

1. Excessive game playing, use of the computer for personal or political purposes, printing offensive or pornographic materials will result in disciplinary action.

- 2. It is the personal responsibility of the user to report misuse of computer equipment, and electronic resources to the network administrator or instructor in charge. The following should be reported immediately: (1) Attempts to access or alter passwords, files, or system areas beyond those to which the user has been granted access and (2) damage to computer equipment, printers, software, or files. Failure to report may result in forfeiting privileges to computer privileges and expense to the student for repairs.
- Students will not use the files, software, or equipment in any way that would disrupt computer
 usage for other students, including, but not limited to modifying or destroying files, hardware
 and /or software.
- 4. The district reserves the right to inspect and delete, if necessary, any and all non approved computer files.
- 5. Students will not duplicate, remove, install, or download software or files onto a computer without the supervision and authorization from the instructor. Outside files will not be loaded without the permission or supervision of the instructor.
- 6. The level of privacy and integrity of the system depends largely on security measure taken by the user. Users are responsible for keeping passwords secure.
- 7. Students understand that they are not to use computer for commercial purposes.
- 8. Students will abide by the Mammoth-San Manuel Student Code of Conduct, FAES/MESS rules, and computer lab rules while using electronic equipment, software, and information resources.
- 9. Students understand that the use of equipment, software, and information resources are a privilege, not a right. The Administration and instructors have the right to deny access to users and to establish rules and regulation necessary for the efficient operation of the computers, software, and electronic resources.

have read, understand, and agree to this agreement. Student Signature
Printed Name
Teacher of Student
As the parent or guardian of this child, I have read the Student/Parent Electronic/Computer Resource Agreement. I understand and accept responsibility for my child and understand that disciplinary action and/or expenses may occur if my child violates this agreement.
Parent Signature



First Avenue Elementary School PO Box 406 San Manuel, AZ 85631 520-385-4341 Fax: 520-385-2118



OVER THE COUNTER MEDICATION CONSENT FORM 2014-2015

I hereby request and give my consent f	or the school Health Aide or person designated by the
administrator to see that my child	receive
the over the counter medications listed I	below:
1-Cough Drop 1-2 chewable tablet(s) of antacid Generic Benadryl based on appropriate of	dosage for age
Route of administration: by mouth	
Time of day: as needed during school ho	purs
My child may have the appropriate dose Advil/Motrin (Ibuprofen) as need for hea	of Generic Tylenol (Acetaminophen) or Generic adache or pain. YES NO
Signature (Parent/Guardian)	Date
Please list any health condition that your	r child is diagnosed with, i.e. asthma, seizures, etc.
ALLERGIC TO ANY MEDICATION? YES	NO
IF YES, PLEASE LIST:	
Signature (Parent/Guardian)	Date

NEW SCHOOL CLOTHES FALL 2014 / SPRING 2015 KIDS' CLOSET

Sponsored by SaddleBrooke Community Outreach

KIDS' CLOSET 114 W. DUNGAN DRIVE MAMMOTH, AZ

520-385-4000

MONDAYS AND THURSDAYS
SOME SATURDAYS

9:00 A.M.—1:00 P.M. 9:00 A.M.—1:00 P.M.

ELIGIBILITY: Determined by your school

SERVING CHILDREN HEAD START through 8th grade at the following schools:

Mammoth Elementary, Mammoth Head Start in Mammoth; Mountain Vista, Oracle Ridge, First Avenue, Avenue B, San Manuel Jr. High in San Manuel; Coronado in Catalina; Winkelman Primary, Winkelman Elementary in Winkelman; Ray Primary, Ray Elementary in Kearny; Kennedy Elementary, Kennedy Jr. High, Superior Head Start in Superior; San Carlos Head Start, Primary and Intermediate schools in San Carlos.

YOU MUST BRING THE PERMISSION SLIP BELOW FROM YOUR CHILD'S SCHOOL WHEN YOU COME TO KIDS' CLOSET. IT MUST BE SIGNED BY AN AUTHORIZED PERSON (USUALLY FROM THE SCHOOL).

Service by appointment only!!!! Call Kids' Closet @ 520-385-4000 only during the open hours of Kids' Closet.

CHILDREN MUST BE PRESENT TO RECEIVE CLOTHING

KIDS' CLOSET PERMISSION SLIP	
has been referred to Kids' Closet for the p Child's Name I give my permission to release my name and the name of my child to SaddleBrooke the purpose of receiving clothing. I release Kids' Closet and SaddleBrooke Commu	Community Outreach for
volunteers from any liability associated with Kids' Closet.	
By signing this form I am also giving permission for my child's picture to be used in	publicity.
PARENT/ GUARDIAN SIGNATURE	Date
NAME OF SCHOOL FIRST AVENUE Elementary School	
AUTHORIZATION FOR REFERRAL BY MULLION STOCKET	Date 7/25/14
KIDS' CLOSET BOLICY STATES THAT IS WE DO NOT HAVE THE ABOVE SIGNATURE	DES WE CANNOT PROVIDE

CLOTHING FOR YOUR CHILD AT THAT TIME.

Mammoth Elementary STEM School First Avenue Elementary School

Local Field Trip Permission Slip 2014 – 2015 School Year

July 2014

Dear Parents/Guardians:

Mammoth Elementary STEM School and First Avenue Elementary School staff work hard to provide your child with the best education possible. Part of your child's education includes local field trips. For example; students may need to travel to Mammoth to attend Kid's Closet or visit the district auditorium in San Manuel for special presentations. These are just some of the examples of local field trips. This permission slip is designed to give permission for your child to attend LOCAL FIELD TRIPS ONLY (San Manuel and Mammoth). All field trips are closely supervised by your child's teacher.

If your child does not have a local field trip permission slip signed and returned to the office, you will need to sign a permission form for each time your child attends a school assembly at the district auditorium or goes with their class to a local establishment.

Thank you!

Melissa S. Joliat, Principal

I give permission for the following students to attend local field trips:

Student: ______ Grade: ______

Student: _____ Grade: ______

Student: _____ Grade: ______

Student: _____ Grade: ______

Parent/Guardian's Signature Date

MAMMOTH SAN MANUEL UNIFIED SCHOOLS

Dear Parent/Guardian:

Children need healthy meals to learn. Mammoth San Manuel Unified Schools offer healthy meals every school day. Breakfast costs Elementary PK-6 \$.85, Jr/SRHigh\$1.10; lunch costs All \$2.50. Your children may qualify for free meals or for reduced price meals. Reduced price is \$.10 for breakfast and \$.40 for lunch.

- DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Complete the application to apply for free or reduced price meals. <u>Use one Free and Reduced Price School Meals Application for all students in your household.</u> We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Your Child's School Cafeteria or Joanna Diaz, DTR- PO BOX406 San Manuel, AZ 85631.
- WHO CAN GET FREE MEALS? All children in households receiving benefits from SNAP, FDPIR (Food
 Distribution Program on Indian Reservations) or TANF, can get free meals regardless of your income. Also,
 your children can get free meals if your household's gross income is within the free limits on the Federal Income
 Eligibility Guidelines.



If you have received a NOTICE OF DIRECT CERTIFICATION for free meals, **do not** complete the application. But **do** let the school know if any children in your household are not listed on the **Notice of Direct**Certification letter you received.

- 3. CAN FOSTER CHILDREN GET FREE MEALS? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
- 4. CAN HOMELESS, RUNAWAY, HEAD START AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail Dr. Mark Wisely 520-385-2337 ext 1115 to see if they qualify.
- 5. WHO CAN GET REDUCED PRICE MEALS? Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
- 6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? No, but please read the letter you got carefully and follow the instructions. Call the school at Joanna Diaz, DTR 520—328-2336 ext. 2214 if you have questions.
- 7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
- 8. I GET WIC. CAN MY CHILD(REN) GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.
- 9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.

- 10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
- 11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: Arizona Department of Education, 1535 W. Jefferson St. Bin 7, Phoenix, AZ 85700. Phone 602-542-8700.
- 12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
- 13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
- 14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- 15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
- 16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your child's school for more information.
- 17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for **SNAP** or other assistance benefits, contact your local assistance office or call 1-800-352-8401.

If you have other questions or need help, call Joanna Diaz, DTR or Marie Luna 520-385-2336 ext. 2214 or 2213.

Si necesita ayuda, por favor llame al teléfono: Joanna Diaz, DTR or Marie Luna 520-385-2336 ext. 2214 or 2213.

Si vous voudriez d'aide, contactez nous au numero ; Joanna Diaz, DTR or Marie Luna 520-385-2336 ext. 2214 or 2213.

Sincerely,

Joanna Diaz, DTR

Foodservice Director

520-385-2336 ext. 2214

INSTRUCTIONS FOR APPLYING

A HOUSEHOLD MEMBER IS ANY CHILD OR ADULT LIVING WITH YOU.

Part 1:

If any child you are applying for is homeless, migrant, a runaway or in Head Start check the appropriate box and call Dr. Mark Wisely 520-385-2337 ext. 1115]. Complete Box A and Box B in Part 2 and then skip to Part 3.

Part 2:

- Box A List all household members.
- Box B List the name of the school attended by each child or mark N/A for household members not attending school.
- Box C List the case number (not EBT card number) for any household member (including adults) receiving SNAP or TANF Cash Assistance or FDPIR benefits. *Skip to Part 3.*
- Box D Check the box in this section for all children in the household who are foster children (legal responsibility of welfare agency or court). Skip to Part 3.
- **Box E** For ANY household member, including children, with <u>NO INCOME</u>, you <u>MUST</u> check the "No Income" box.
- Box F -Gross Income and How Often It Was Received: For each household member, list each type of income received. Report how often the money is received—weekly, every other week, twice a month, monthly or yearly—by filling in the circle under the frequency amounts. For earnings, be sure to list the gross income, not the take-home pay. Gross income is the amount earned before taxes and other deductions. You should be able to find it on your pay stub or your employer can tell you. For other income, list the amount each person received from welfare, child support, alimony, pensions, retirement, Social Security, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), disability benefits, Worker's Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income. Do not include income from SNAP, FDPIR, WIC, Federal education benefits and foster payments received by the family from the placing agency.

For ONLY the self-employed, under *Earnings from Work*, report income after expenses. This is for your business, farm, or rental property. If you are in the Military Privatized Housing Initiative or get combat pay, do not include these allowances as income.

• Box G – Social Security Number: Adult household member must list the last four digits of their Social Security Number or mark the box if she/he does not have one.

Part 3:

Adult household member must sign the form unless Part 1 is completed.

Part 4:

Completing this section is optional.

FREE AND REDUCED PRICE SCHOOL MEALS HOUSEHOLD APPLICATION

PART 1. IF ANY CHILD YOU ARE APPLYING FOR IS HOMELESS, MIGRANT, A RUNAWAY OR IN HEAD START CHECK THE APPROPRIATE BOX AND CALL Mark Wisely 520-385-

	10 mm	PART	PART 2. ALL HOUSEHOLD MEMBERS	HOLD M	EMBERS	PART 2. ALL HOUSEHOLD MEMBERS		
30x A.	Вох В.	Box C.	Box D.	Box E.	Box F.	TOTAL HOUSEHO	TOTAL HOLISEHOLD GROSS INCOME	
			Check if a foster child (legal		Please report how Weekly (wk) <u>or</u> Ev	using the following ery Other Week (bi-wk	Please report how much and fill in the circle indicating how often income is received using the following income frequencies: Weekly (wk) or Every Other Week (bi-wk) or Monthly (mo) or Twice a Month (bi-mo	n income is received vice a Month (bi-mo
	Name of school	household receives	of welfare		Farnings From Wo	<u>or</u> Annual <u>or</u> Annual <u>or</u> Annual	or Annually/Yearly (yr)	All Other Income
	attended by each child and grade or	SNAP, FDPIR or TANF Cash Assistance,	agency or court)		C		(Welfare, child support, alimony, pensions, retirement, Social Security, SS	(Welfare, child support, alimony, sions, retirement, Social Security, SS
Names of <u>all</u> household members	indicate "NA" if household member	provide the case number (not EBT card	If completing this section	Check if			VA bene	VA benefits, other)
(First, Middle Initial, Last)	is not in school	number) and skip to Part 3.	skip to Part 3.	income	How much	How Often wk bi-wk mo bi-mo yr	How much	How Often wk bi-wk mo bi-mo yr
1.			0		\$	0 0 0 0	\$	
2.					\$	0 0 0 0	\$	0 0 0 0
3.					\$	0 0 0 0	\$	0 0 0 0
4.			0		\$	0 0 0 0	\$	0 0 0 0
5.			0		\$	0 0 0 0	\$	0 0 0 0
6.					\$	0 0 0 0	\$	0 0 0 0
7.					\$	0 0 0 0	\$	0 0 0 0
8.					\$	0 0 0 0	\$	0 0 0 0 0
Box G. If Part 2. Box E and/or Box F, is completed, the adult signing the form also must list the last four digits of his or her Social Security Number or mark the "I do not have a Social Security Number" box. (See Information Statement on the back of this page.) Last four digits of Social Security Number: * * * - * * - * - * - * - * - * - * -	x F, is completed, the ac Statement on the back o Number: ***-**-	lult signing the form also f this page.)	must list the last four digits of his or hi	our digits on a Social s	of his or her Social S Security Number	ecurity Number or ma	rk the "I do not have a	Social Security
PART 3. SIGNATURE (AN ADULT HOUSEHOLD MEMBER MUST SIGN THE APPLICATION)	ULT HOUSEHOLD MEN	ABER MUST SIGN THE A	APPLICATION)			CHILDREN'S ETHNIC	PART 4. CHILDREN'S ETHNIC AND RACIAL IDENTITIES (OPTIONAL	TITIES (OPTIONAL
I certify (promise) that all information on this application is true and that all income is reported. I understand that the school will get Federal Junds based on the information. I give. I understand that school officials may verify (check) the information. I understand that if I purposely give false information, my children moy lose meal benefits, and I may be prosecuted. I understand my child's eligibility status may be shared as allowed by law.	ion on this application is tra mation I give. I understand alse information, my childr ed as allowed by law.	ie and that all income is repo that school officials may ver en may lose meal benefits, ar	orted. I understand t. -ify (check) the infor nd I may be prosecut	hat the scho nation. I ed. I undersi		Choose one ethnicity: Ch ☐ Hispanic/Latino ☐ Not Hispanic/Latino ☐	Choose one or more (regardless of ethnicity): ☐ Asian ☐ American Indian or Alaska Native ☐ Black or African American	<i>urdless of ethnicity).</i> aska Native ican
Sign here:Print name here:		Date:				00	WhiteNative Hawaiian or other Pacific Islander	her Pacific Islander
Address:City:	State:	Zip Code:						
Phone Number:	e-mail:							
DO NOT FILL OUT THIS PART. THIS IS FOR SCHOOL USE ONLY. Annual Income Conversion: Weekly \times 52, Every 2 Weeks \times 26, Twice a Month \times 24, Monthly \times 12	x 52, Every 2 Weeks x 26, Tv	vice a Month x 24, Monthly x	12		Eligibility: FreeF Determining Official's Signature:	Eligibility: FreeReduced Official's Signature:	DeniedReason:	Date:
Total Income:Per: \text{\tinx}\text{\tinx}\text{\tinx{\tinx{\tinx{\tinx{\tinx{\tinx{\tinx{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\tex{\tex	□Week, □Every 2 Weeks, □	Per: □Week, □Every 2 Weeks, □Twice a Month, □Month, □Year Household Size: tion □Categorically Fligible	Year Household Size	ľ	Confirming Official's Signature:	I's Signature:		Date:
Directly Certified – Attach to match result	h result Selected for	Selected for Verification (see attachments)	0			0	Date Notice Sent:	

Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

014-2015	Weekly	416	260	705	849	993	1,138	1,282	1,427	+145
or School Year 2	Monthly	1,800	2,426	3,051	3,677	4,303	4,929	5,555	6,181	+626
INCOME CHART F	Yearly	\$21,590	29,101	36,612	44,123	51,634	59,145	929'99	74,167	+7,511
FEDERAL ELIGIBILITY INCOME CHART For School Year 2014-2015	Household size	1	2	3	4	2	9	7	8	Each additional person:

Information Statement: This explains how we will use the information you give us.

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly.

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all of the information If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish)

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